




**Prince George's Soil Conservation District**

Marlboro Village Shopping Ctr. - 5010 Brown Station Road, Suite 195 - Upper Marlboro, MD 20772  
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MEMORANDUM

June 30, 2016

**To:** Delegated Erosion and Sediment Control Inspections and Enforcement Programs

**From:** Steven E. Darcey, CPESC  
Executive Director 

**Re:** Emergency "Red Lined" Procedures and Submission Requirements for Authorized Inspections and Enforcement Programs

The following shall constitute guidance regarding the criteria and procedures for the submission to and approval of *Emergency "Red Lined"* revisions to approved Grading, Erosion and Sediment Control Plans by the Prince George's Soil Conservation District (hereinafter 'District').

**CRITERIA FOR CONSTITUTION FOR MODIFICATIONS OR REVISIONS**

The purpose of the Emergency "Red Line" plan modification or revision is to provide *timely* protection when an environmental hazard has been created that is not adequately covered by or falls outside of the scope of an approved sediment control plan. A project shall meet the following set of minimum criteria to qualify:

- I. Off-site damage has occurred or is imminent due to the lack of adequate erosion or sediment control practices or lack of proper maintenance of those installed, and cannot be adequately addressed by a Minor or Major Modification to the approved plan;
- II. On-site damage has occurred or is imminent that exceeds the scope of the initial plan approval and cannot be adequately addressed by a Minor or Major Modification to the approved plan;
- III. When a court order requires immediate and or specific action;
- IV. The intent is to mitigate environmental concerns and not to facilitate the meeting of project schedules, plan coordination or to expedite plan revisions.

The site (smaller projects), or the section impacted by the incident (larger projects) may be under a "Stop Work" order and or preliminary measures may have been installed to mitigate the incident.

The appropriate inspections and enforcement authority for erosion and sediment control (i.e., Prince George's County, City of Bowie, City of Laurel and City of Greenbelt) when reasonable to do so, shall make every effort to bring the project into compliance with the approved plans.

**PROCEDURE FOR APPROVAL OF MODIFICATIONS OR REVISIONS**

- I. A determination shall be made by the appropriate inspections and enforcement authority, the client and or the engineering consultant, and District personnel as necessary, that the situation warrants an emergency revision to the approved plans, and the prescribed measures and practices necessary to address the incident.
- II. The District shall review and approve the proposed modifications on its merit to adequately address the prevailing event.
- III. Submission requirements shall include four sets of red-lined prints to be approved by the District. The plans shall detail the measures to be implemented as a means of addressing the emergency, applicable standards, a sequence of construction and any other information relevant to the proposed work. These emergency plans are not for obtaining additional permits.
- IV. The client or assigned engineer of record shall make a formal submission of the revised plans and supporting documentation, as necessary, to the District **within 10 working days of the approval of the red lined emergency plans.**
  - I. The client shall make any necessary corrections required by the permanently revised and approved grading, erosion and sediment control plans.

Please contact the District at 301.574.5162 EXT. 3 should you require additional information.